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CHAZ Website Planning (V.01)

A singular hub for individuals to access most CHAZ content

Current Document Owner(s)

The document owner(s) is responsible for edits, comment resolution and sharing settings for this document

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Intent

Not Vetted | Vetted | Planned | Recorded as Task | Completed | Discarded

The goal of the CHAZ website is to create a central funnel for community members to use. This funnel will provide links and resources for community members to participate, lead, discuss, ask, and share.

A secondary intent is to unify CHAZ community members on goals and mission statements. This website will hold the current understanding of what CHAZ stands for and is working towards. It is meant to be an ever changing and adapting description, defined by the community members.

Needs

In order to successfully fulfill our intent, here are some critical needs.

Acting Roles

Note that each role is not limited to one point person, and it is in fact discouraged to have only one point person in a role.

Role	Description	Point Person
Webmaster	This person is primarily responsible for: • Approving code merge requests from development to production • Handling deployment • Ensuring the website is operating as expected	

Lead Developer	This person is primarily responsible for: ● Facilitating the development of new features, either by coding themselves or delegating ● Making important development and code structure decisions ● Training and working with any additional developers on the project ● Communicating major code changes to the community ● Creating (or delegating) the pull request from feature branches into master	
Program Manager	This person is primarily responsible for: ● Ensuring that requests from the community get properly logged and (eventually) implemented ● Communicate major planned features to the community ● Managing active tasks and syncing with developers/designers/content writers/etc on status ● Handling the communication network between the various assigned point persons	
Lead Content Writer	This person is primarily responsible for: ● Facilitating the creation of written website content, either by writing themselves or delegating ● Ensuring that all written website content has been vetted by at least three members of the community ● Communicating major written content changes to the community	
Lead Designer	This person is primarily responsible for: ● Facilitating the creation of illustrative or design content, either by creating it themselves or delegating ● Ensuring that the entire website follows a unified style guide and is designed for both desktop and mobile ● Handling the delivery of design and art assets to developers for implementation ● Communicating major design changes to the community	

Resources

Resource	Description	Claimed Resource
Domain Name	A URL that accurately represents this website and is accessible to the community	
Web Hosting	A hosting platform for this website that allows for quick website load times and decent user counts	

Content Plan

Not Vetted | Vetted | Planned | Recorded as Task | Completed | Discarded

Homepage

The CHAZ homepage should provide:

- A brief description of what CHAZ is
- Current relevant news / articles / posts / events
- Links on how to donate to CHAZ
- Links to other communication platforms / social media

About

The CHAZ about page should provide:

- A more detailed description of what CHAZ is
    - The history of its founding
    - The current active status
- Notable leadership information if it arises
- Information on how to contact CHAZ representatives / leadership
- Resources on how to learn more about what CHAZ stands for
    - Link to BLM
    - Link to Socialist Alternative ?
    - Link to relevant articles / literature

Events

The CHAZ events page should provide:

- A list of upcoming events

- A link to a full calendar of planned events
- Information on how to submit an event
- (Potentially) Information on how to RSVP to an event for body count

Forum

The CHAZ forum page should provide:

- A link to our public forum of choice (for now, /r/freeCapHill)
- Quick links to top forum issues of importance, either decided by ranking, severity, or moderator choice

Contribute

The CHAZ contribute page should provide:

- Links on how to donate to CHAZ community members, important organizations, etc.
- Link to discord server
- Description on ways / resources to become involved in the community
- A list or selection of current active requests from the community for resources such as food, medical supplies, electronics, etc.
- Link to github repo

Implementation

The website should be designed and developed to work on mobile, tablet and desktop, across the Chrome, Firefox, Safari, and Edge browsers (with priority given to Chrome).

Ideally, the website will be developed using a stack that allows for

- Simple content creation / update
- Scalability for a user base of 300+ users
- Simple conversion to a potential native mobile application
- Quick and efficient load times

Source Control

The current active source control for this website can be found at https://github.com/freeCapHill/website. If you would like to contribute to the source code, reach out to the **Lead Developer** to be added.

Action Items

Not Vetted | Vetted | Planned | Recorded as Task | Completed | Discarded

- Move the current source code from soniakandah profile to a freeCapHill organization

- Establish merge rules so that a pull request can only be merged by the Lead Developer
- Write a detailed README with information about
    - How to run source code on a local machine
    - Branching and feature coding pattern

Version History

Date	**Version #**	**Log Message**
06/11/2020	01	Initial creation of document by sole editor Sonia Kandah, with no vetted content